



Marycrest Manor
 Attn: Human Resources
 10664 St. James Drive
 Culver City, CA 90230

Phone: (310) 838-2778, ext. 272 **Fax:** (310) 838-9647 **E-mail:** contact@marycrestculvercity.com
Applications in person: M-F 9:00 a.m. - 4:30 p.m. in the Administration Office.

APPLICATION FOR EMPLOYMENT

MARYCREST MANOR

Date: _____
 Position Desired: _____
 Full Time Part Time per Diem
 Hours available for work: Days P.M. Nights Weekend Holidays
 Salary Desired: _____

AN EQUAL OPPORTUNITY EMPLOYER

GENERAL INFORMATION

Name _____ Social Security Number _____
 Last First M.I.
 Address _____ Telephone Number _____
 Street Apt. No.
 _____ Message Phone _____
 City State Zip

When will you be available for work? _____

If hired, can you furnish proof that you are either a citizen of the U.S. or otherwise legally permitted to work in the U.S.? Yes No

Type of Visa _____

Person to contact in case of emergency _____

Address _____ Telephone Number _____

Have you ever worked here before? Yes No Dates _____ Under what name? _____

How were you referred to us? _____

Do you have a family member/relative that is currently working for Marycrest Manor? Yes No

Have you ever been convicted of a felony? Yes No If yes, explain _____

SKILLS AND EDUCATION

Complete the following job related information.

Do you know medical terminology? Yes No Languages you can speak _____

Business machines you can operate _____

Professional Licenses and Certificates held:

Type _____ Number _____ State _____ Date of Expiration _____

EDUCATION (Please list your job-related educational background)

INSTITUTION	GRADE/CLASS COMPLETED	MAJOR	DEGREE

Adult Education or Special Training: _____